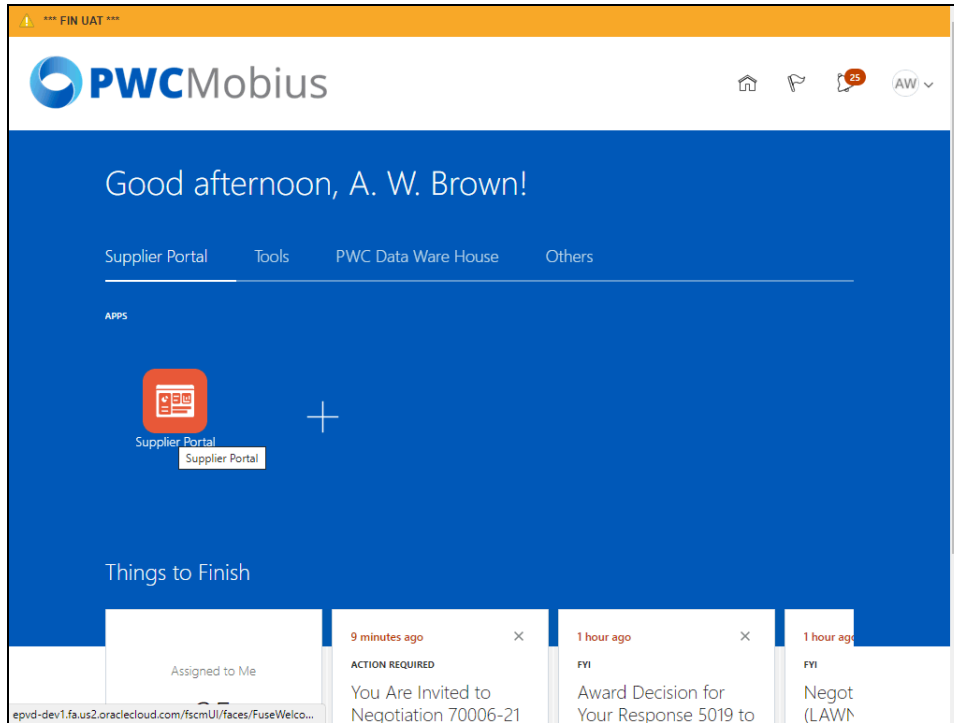

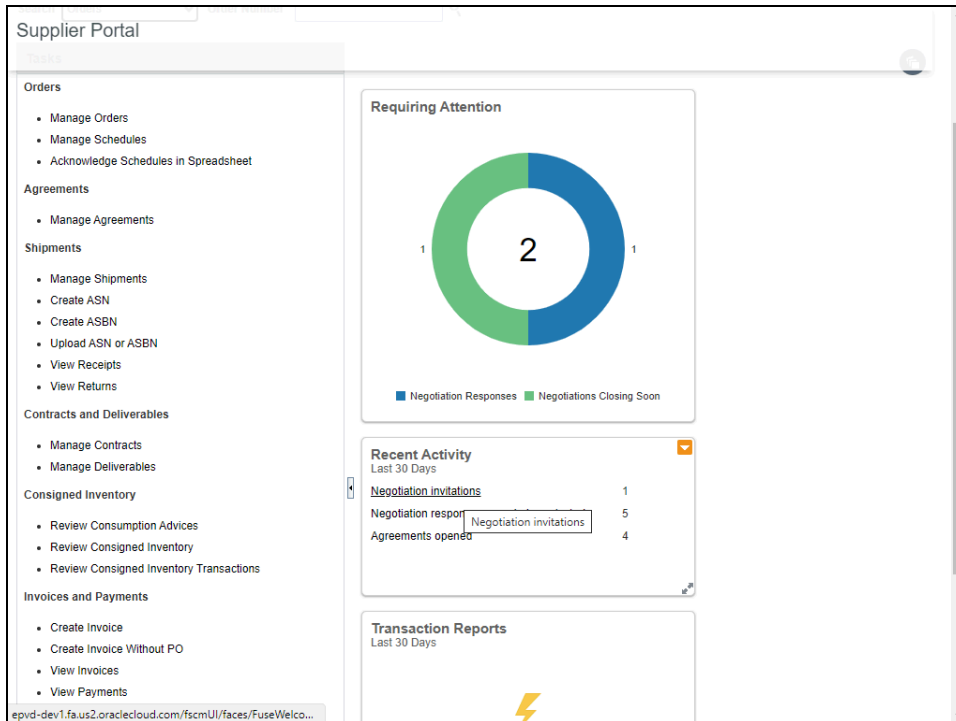


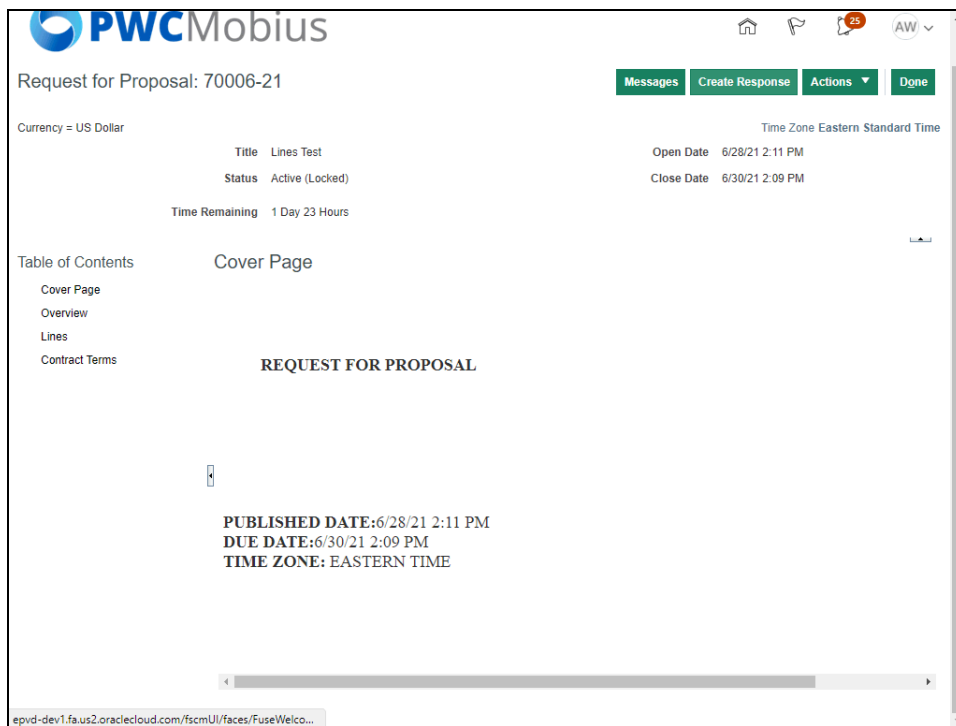
## Upload Response Lines - Supplier




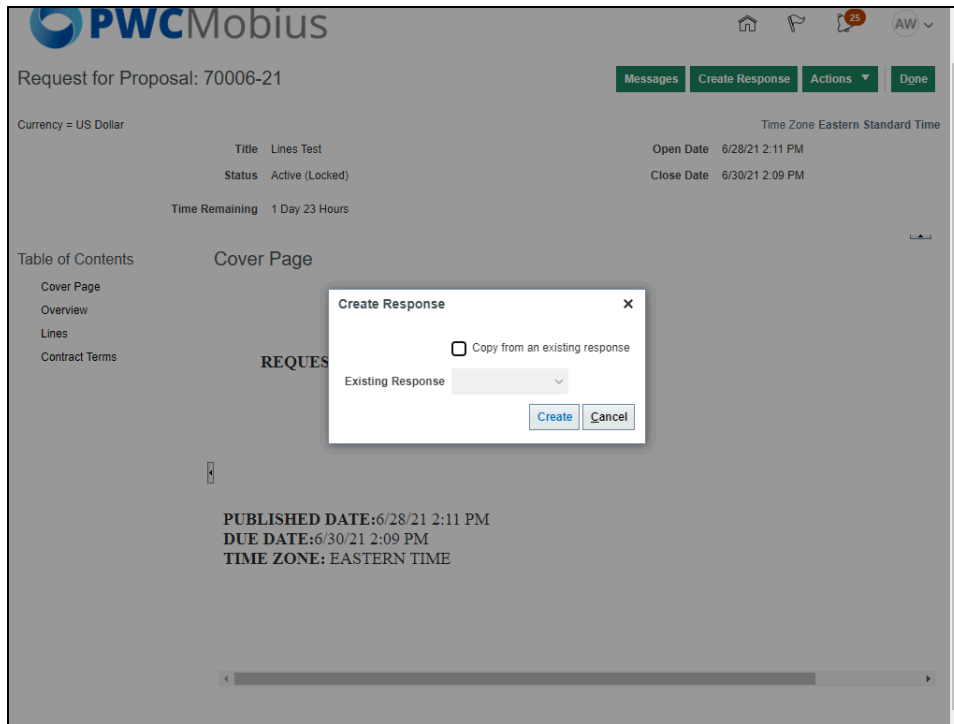
Step	Action
1.	Click the <b>Supplier Portal</b> icon. 




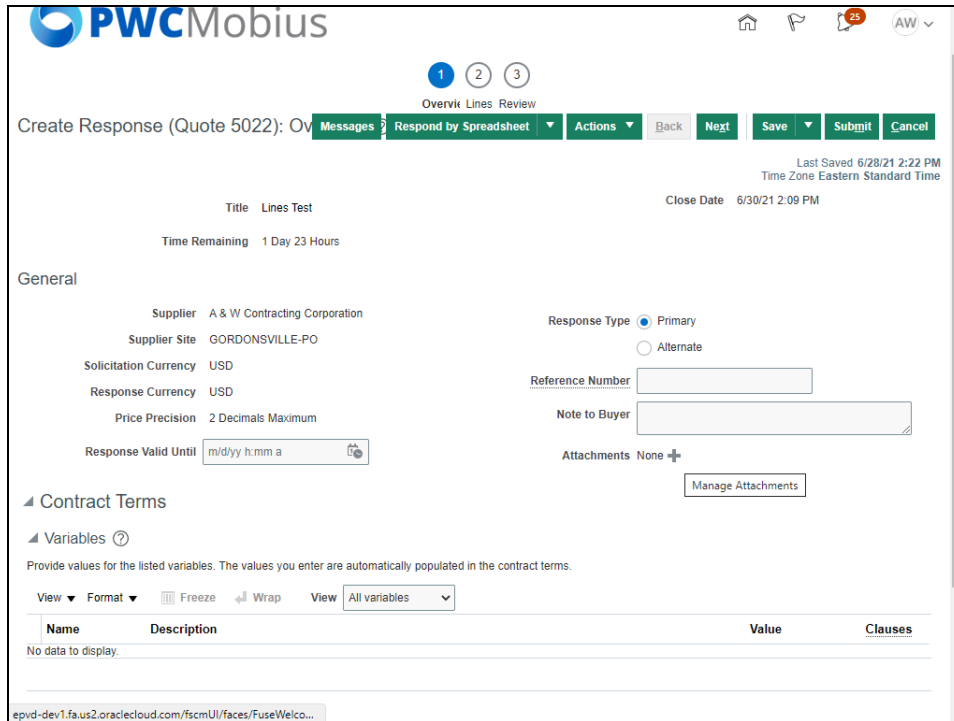
Step	Action
2.	Click the <b>Negotiation invitations</b> link. <a href="#">Negotiation invitations</a>



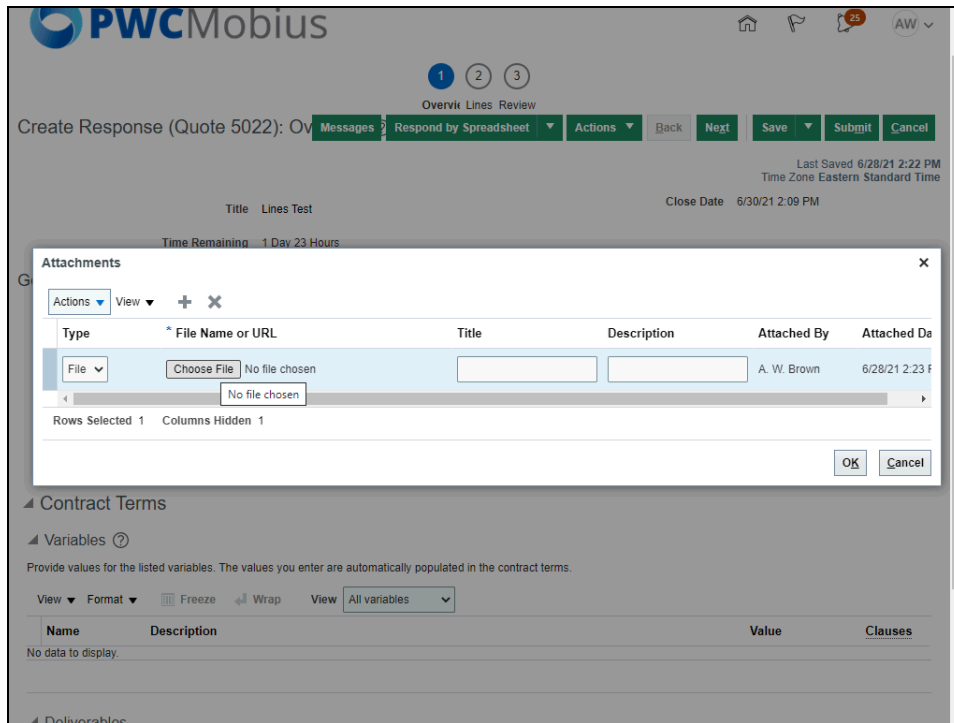
Step	Action
3.	Click the <b>Create Response</b> button. 




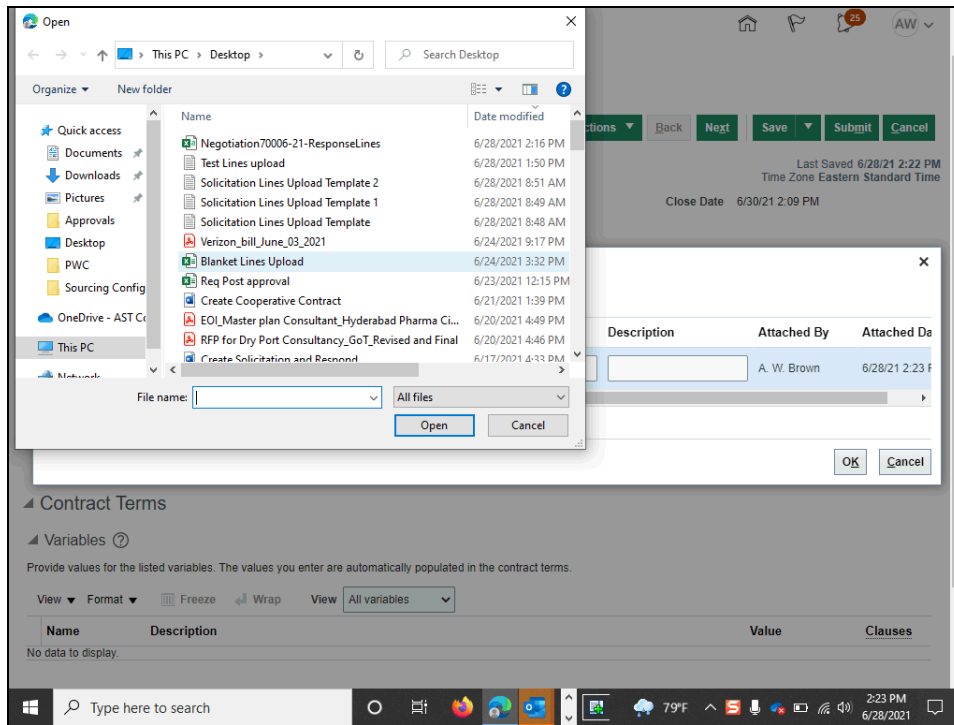
Step	Action
4.	Click the <b>Create</b> button. 

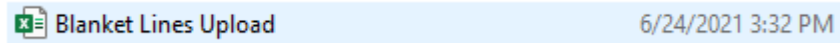


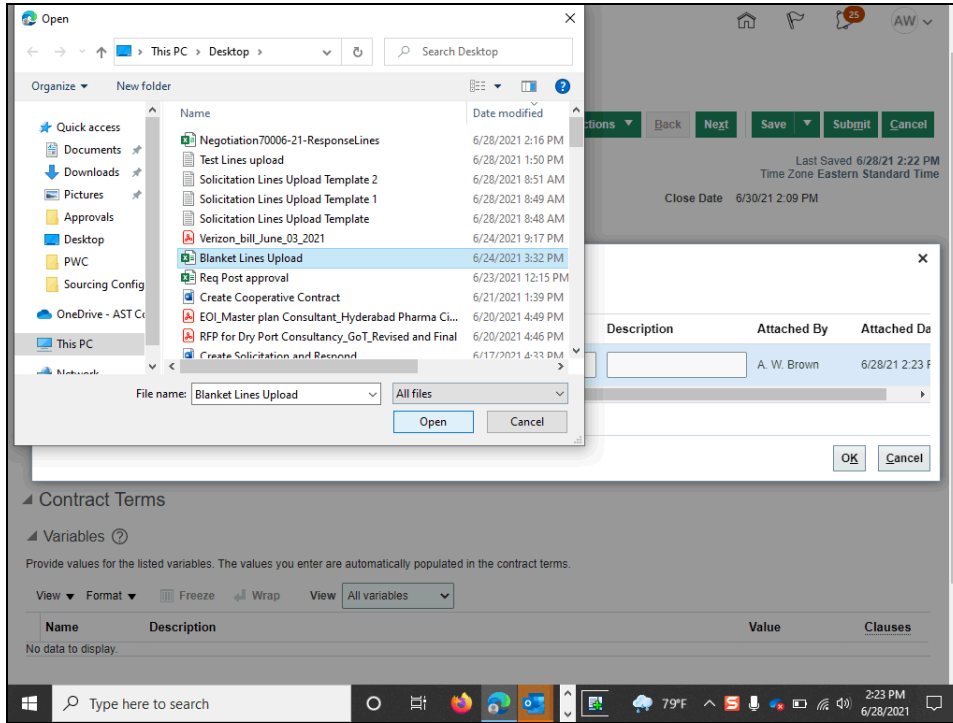
Step	Action
5.	Click the <b>Manage Attachments</b> plus sign. <b>Attachments None +</b>



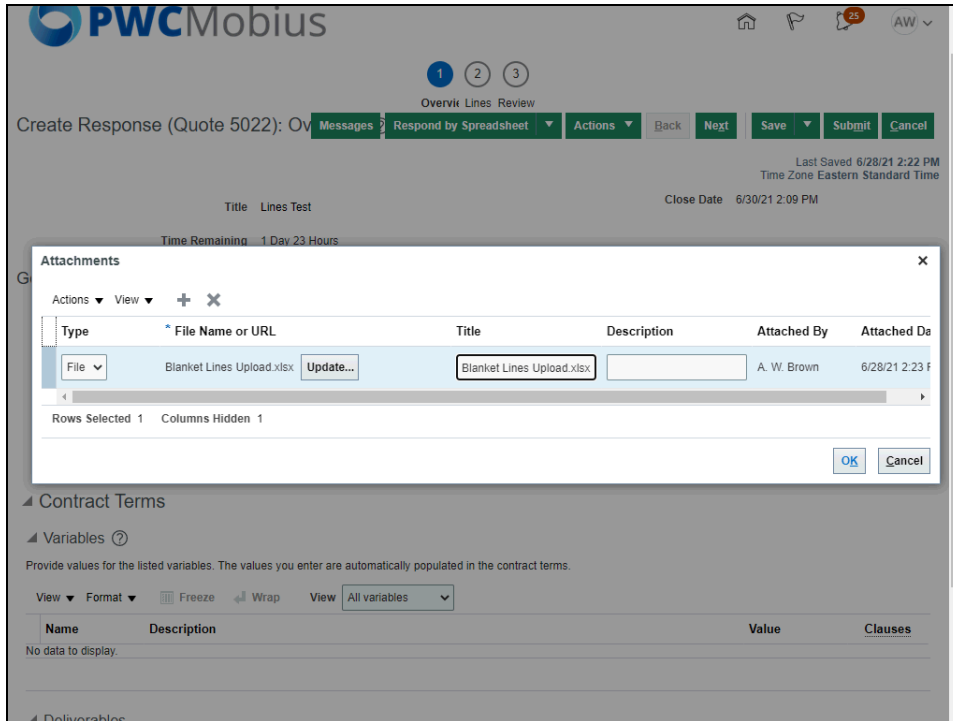
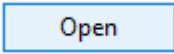
Step	Action
6.	Click the <b>Choose File</b> button. 




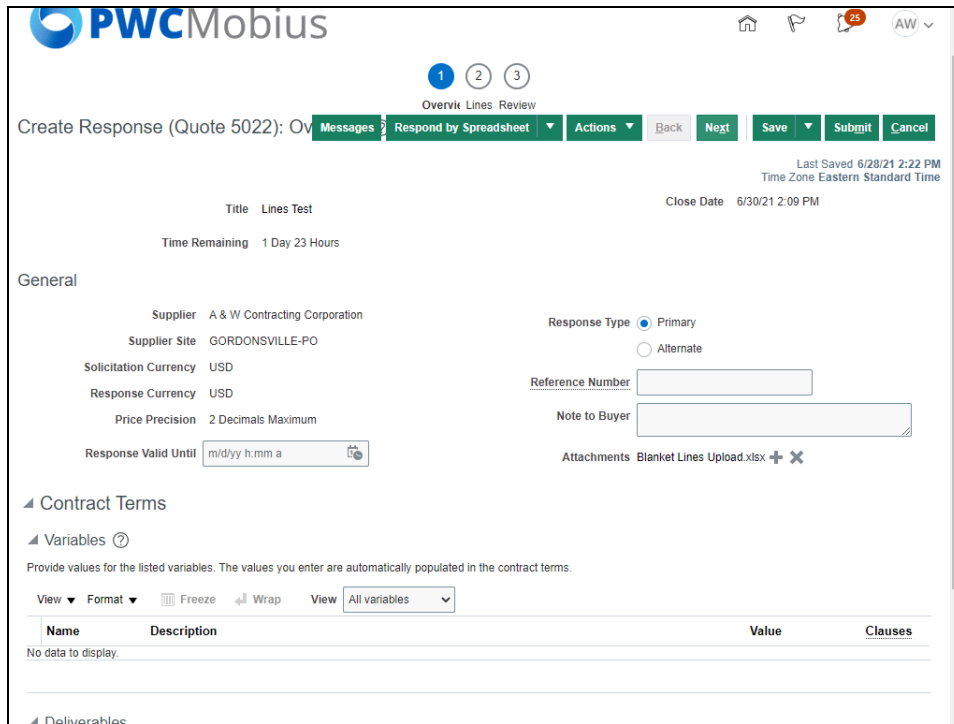
Step	Action
7.	Choose the file. e.g. click on " <b>Blanket Lines Upload</b> " excel file. 



Step	Action
8.	Click the <b>Open</b> button.



Step	Action
9.	Click the <b>OK</b> button. 



**PWCMobius**

1 2 3  
Overview Lines Review

Create Response (Quote 5022): Overview **Messages** **Respond by Spreadsheet** **Actions** **Back** **Next** **Save** **Submit** **Cancel**

Last Saved 6/28/21 2:22 PM  
Time Zone Eastern Standard Time

Title Lines Test  
Close Date 6/30/21 2:09 PM

Time Remaining 1 Day 23 Hours

**General**

Supplier A & W Contracting Corporation  
Supplier Site GORDONSVILLE-PO  
Solicitation Currency USD  
Response Currency USD  
Price Precision 2 Decimals Maximum  
Response Valid Until m/d/yy h:mm a

Response Type  Primary  
 Alternate

Reference Number   
Note to Buyer

Attachments Blanket Lines Upload.xlsx + X


**Contract Terms**

**Variables** ⓘ  
Provide values for the listed variables. The values you enter are automatically populated in the contract terms.

View Format Freeze Wrap View All variables

Name	Description	Value	Clauses
No data to display.			

**Deliverables**

Step	Action
10.	Click the <b>Next</b> button. 

1 2 3  
Overview Lines Review

Create Response (Quote 5022): Lin Messages Respond by Spreadsheet Actions Back Next Save Submit Cancel

Currency = US Dollar Last Saved 6/28/21 2:23 PM  
Time Zone Eastern Standard Time


Time Remaining 1 Day 23 Hours Close Date 6/30/21 2:09 PM

Line	Description	Required Details	Category Name	Start Price	Response Price	Estimated Quantity	UOM	Line Amount
1	Test 1		000.0000_Default		<input type="text"/>	1	Each	
2	Test 2		000.0000_Default		<input type="text"/>	5	Each	
3	Test 3		000.0000_Default		<input type="text"/>	6	Hour	
4	Test 4		000.0000_Default		<input type="text"/>			

Columns Hidden 7

Grand Totals  
All response lines are included.  
Response Amount 0.00

https://epvd-dev1.fa.us2.oraclecloud.com/fscmUI/faces/FuseWelcome?\_adf.ctrl-state=qqkzihxt\_5#

Step	Action
11.	Click the <b>Respond by Spreadsheet</b> drop-down arrow. 

1 2 3  
Overview Lines Review

Create Response (Quote 5022): Lin Messages Respond by Spreadsheet Actions Back Next Save Submit Cancel

Currency = US Dollar Last Saved 6/28/21 2:23 PM  
Time Zone Eastern Standard Time

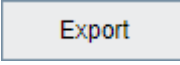
Time Remaining 1 Day 23 Hours Close Date 6/30/21 2:09 PM

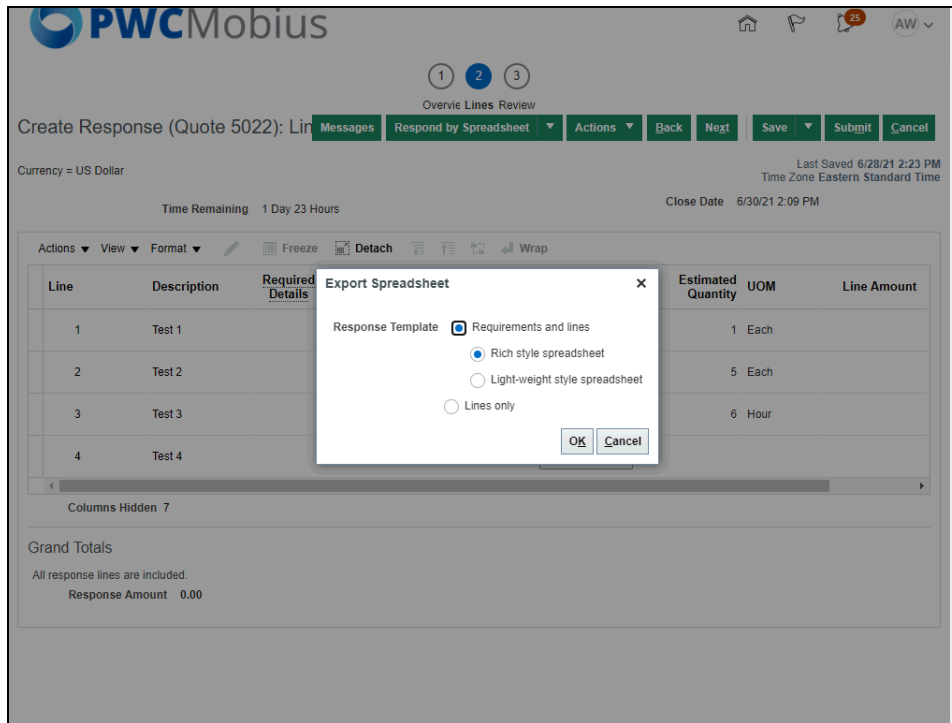
Line	Description	Required Details	Category Name	Start Price	Response Price	Estimated Quantity	UOM	Line Amount
1	Test 1		000.0000_Default		<input type="text"/>	1	Each	
2	Test 2		000.0000_Default		<input type="text"/>	5	Each	
3	Test 3		000.0000_Default		<input type="text"/>	6	Hour	
4	Test 4		000.0000_Default		<input type="text"/>			

Columns Hidden 7

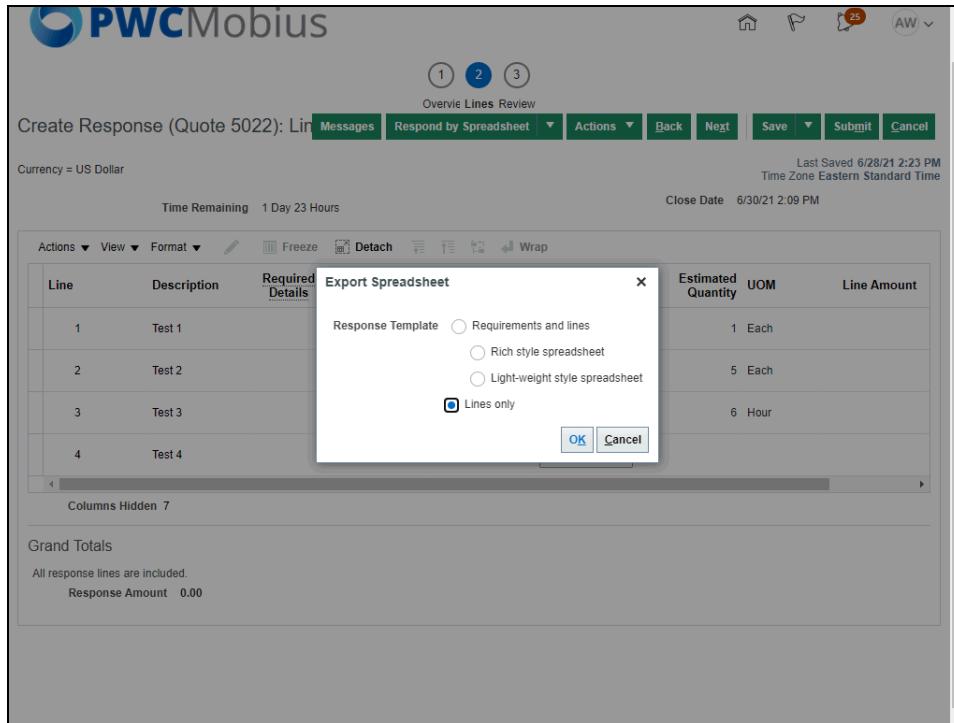
Grand Totals  
All response lines are included.  
Response Amount 0.00




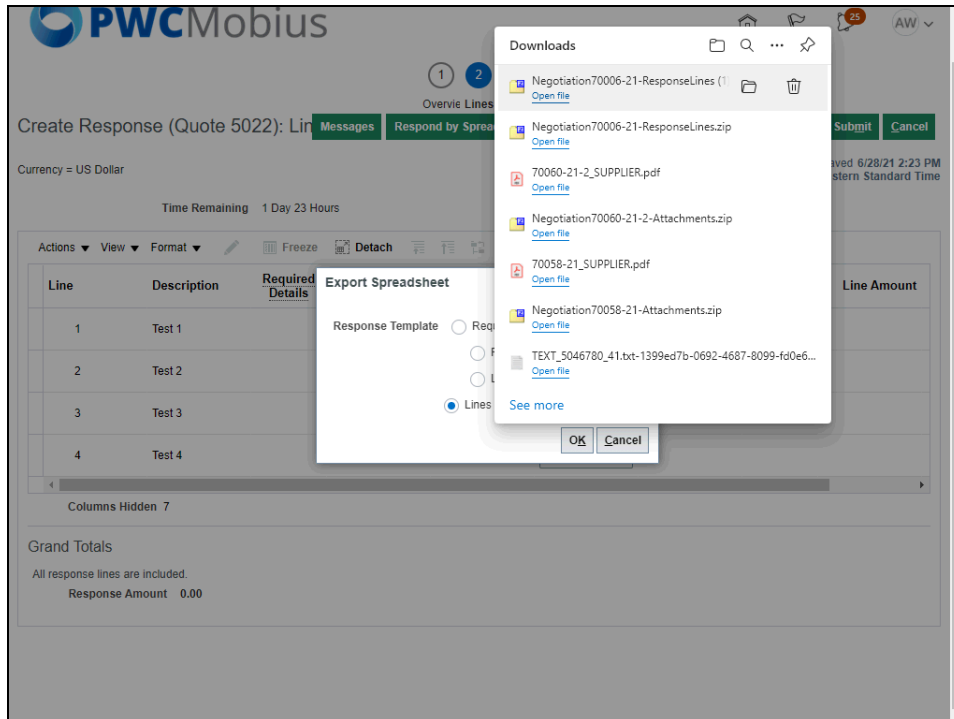
Step	Action
12.	Click the <b>Export</b> option. 




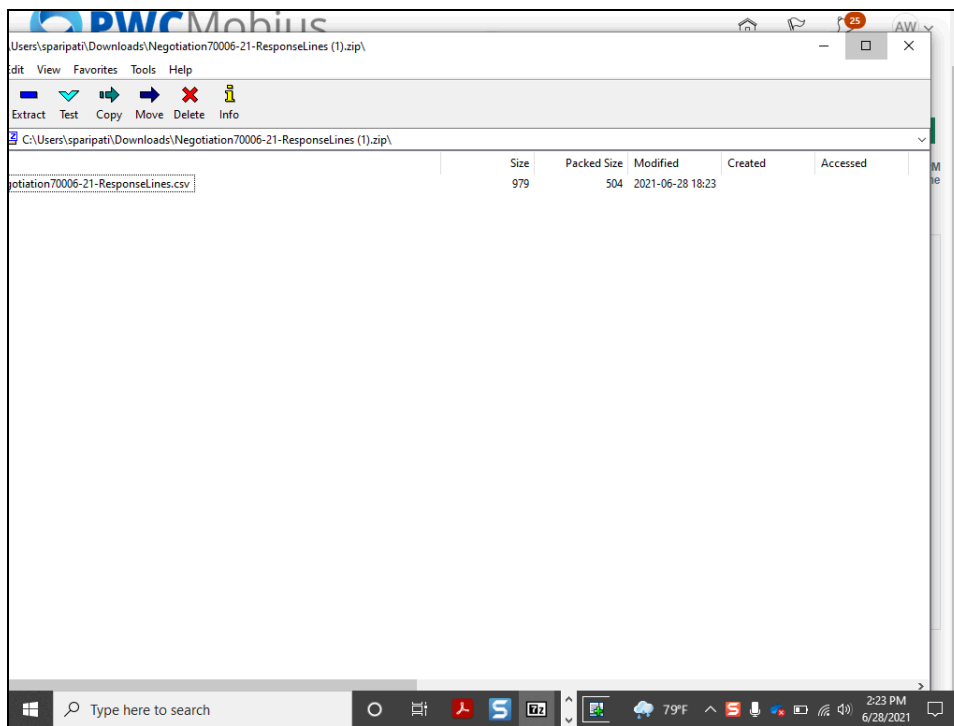
Step	Action
13.	Click in the <b>Lines only</b> circle. <input type="radio"/> Lines only




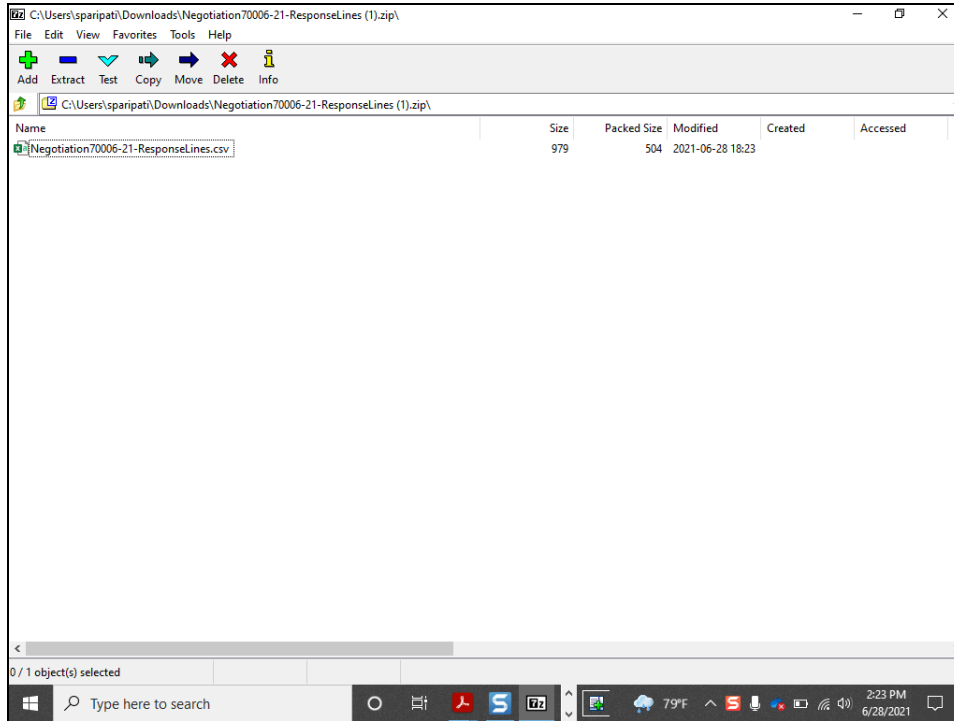
Step	Action
14.	Click the <b>Ok</b> button. 



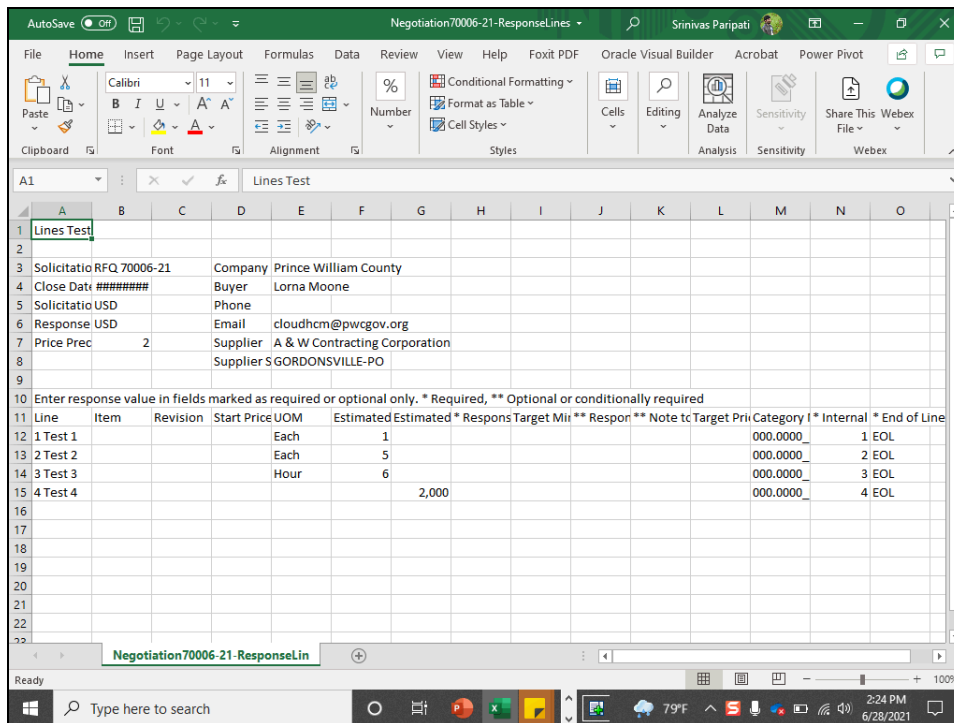
Step	Action
15.	Click the <b>Open file</b> link to open the file from downloads. 




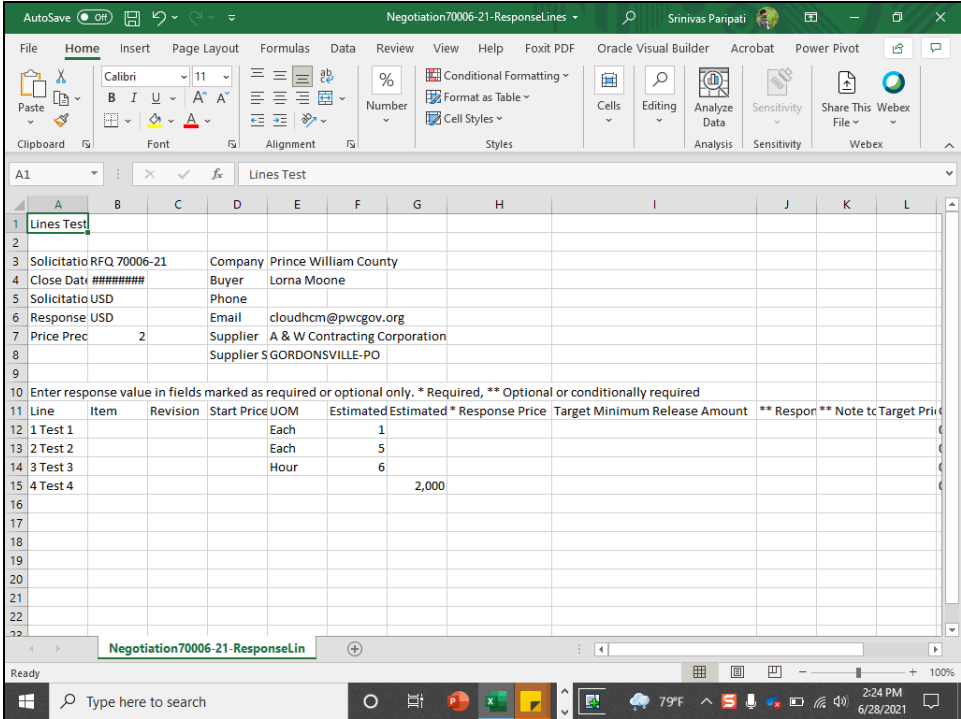
Step	Action
16.	Click the <b>Maximize</b> button. 



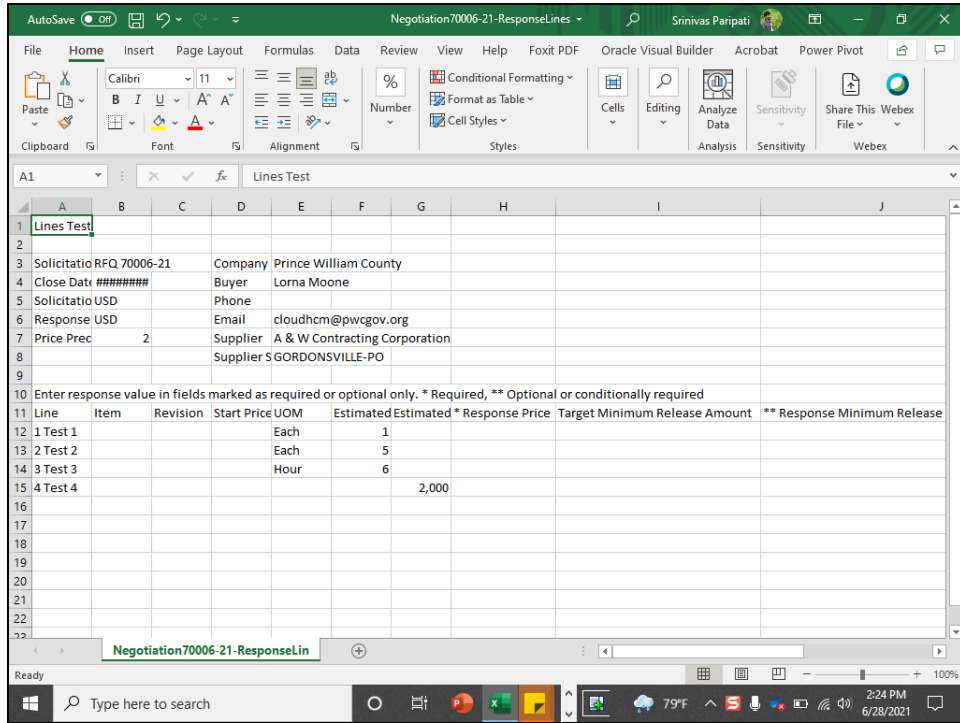
Step	Action
17.	Double-click the <b>Negotiation70006-21-ResponseLines.csv</b> file.



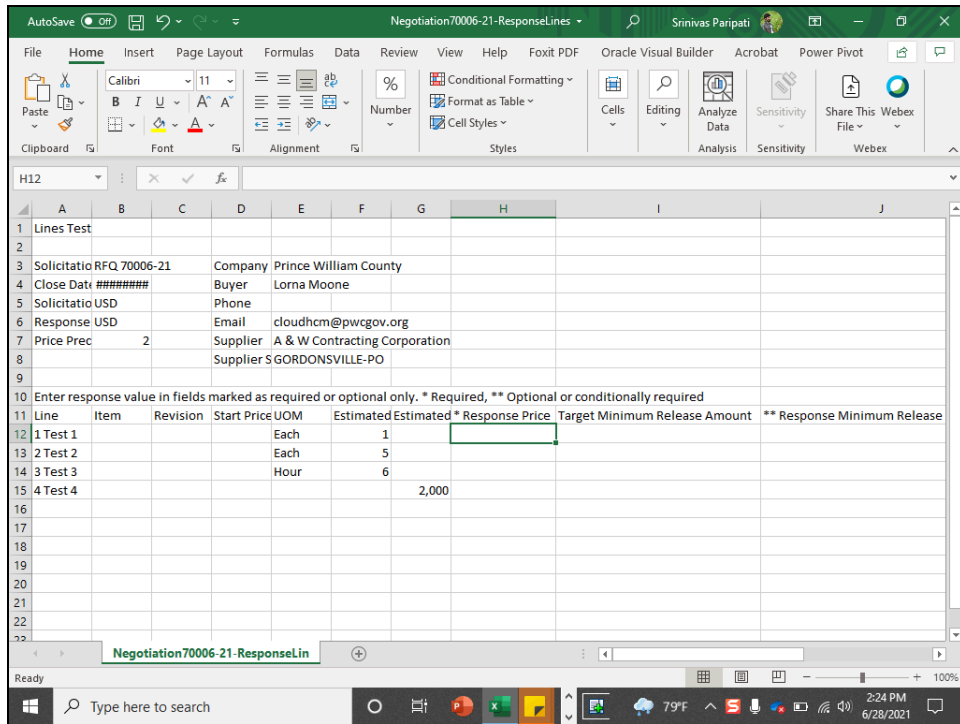
Step	Action
18.	After the spreadsheet opens, Double-click the Response Price column to expand the column for clear visibility of the field. click at corner of the box. 



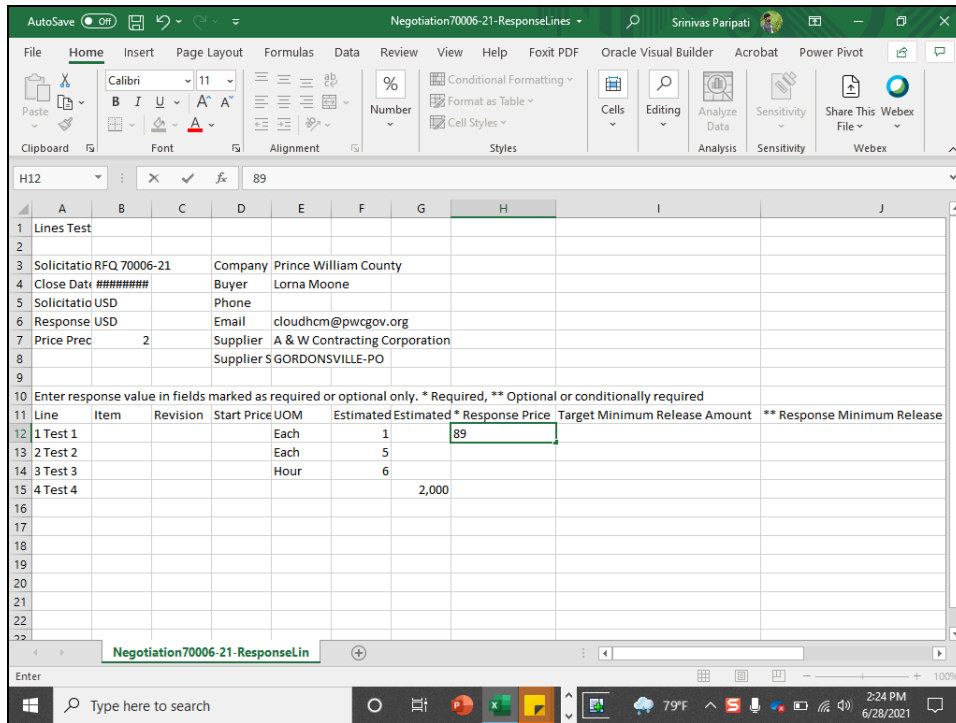
Step	Action
19.	Do the same for Note to Buyer column.



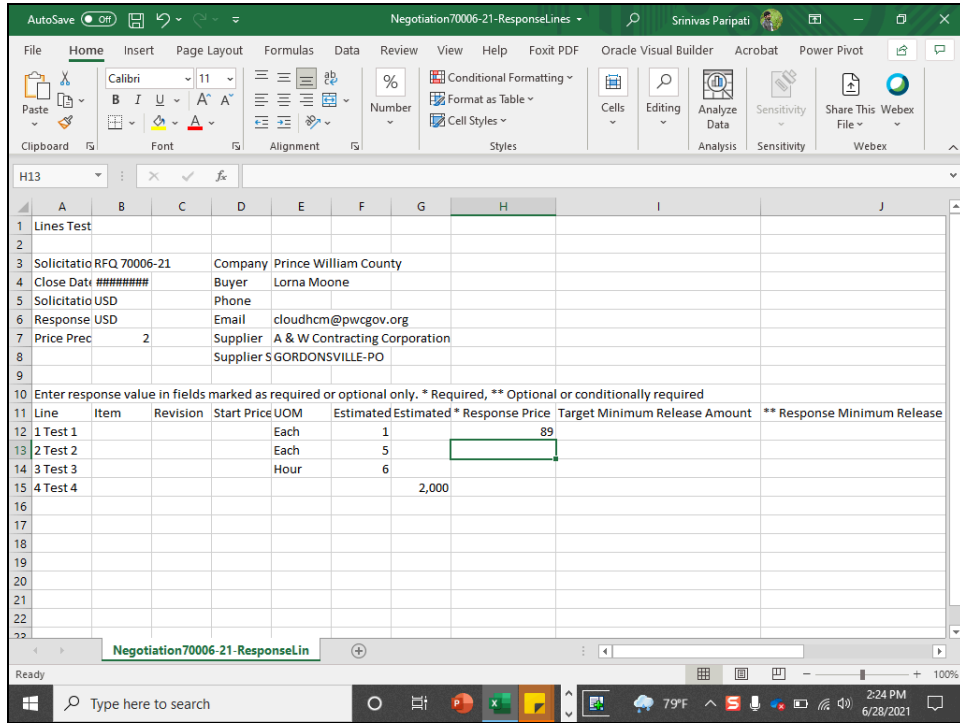
Step	Action
20.	Click in the Response Price cell for each line item and enter the price.



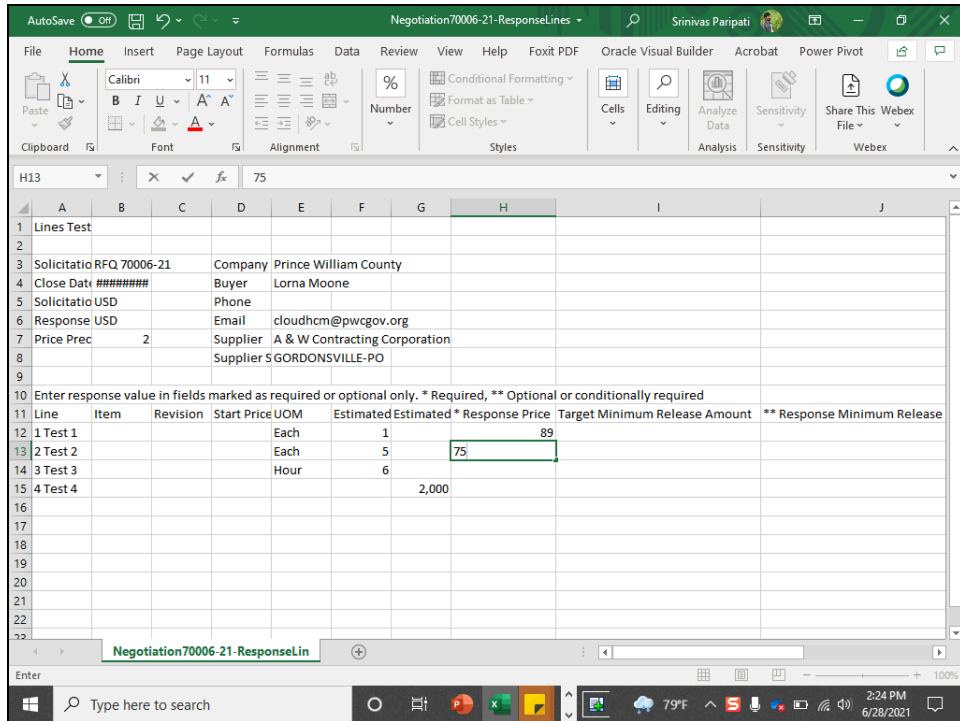
Step	Action
21.	Enter the desired information into the field.  e.g. type "89".



Step	Action
22.	Click the next line item cell under Response Price.

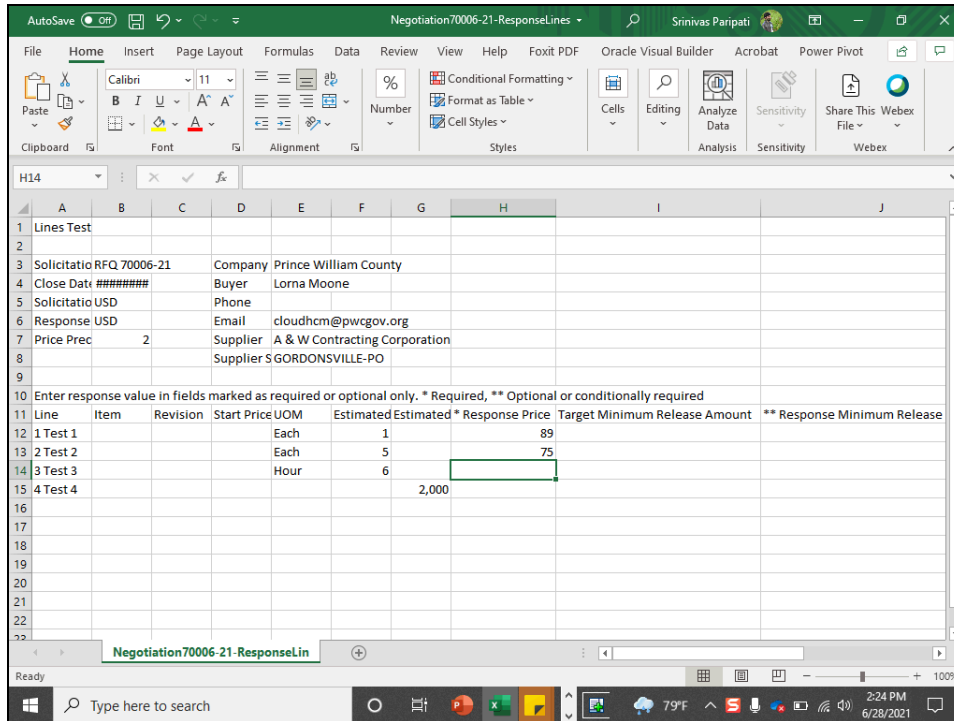


Step	Action
23.	Enter the desired information into the field.  e.g. type "75".

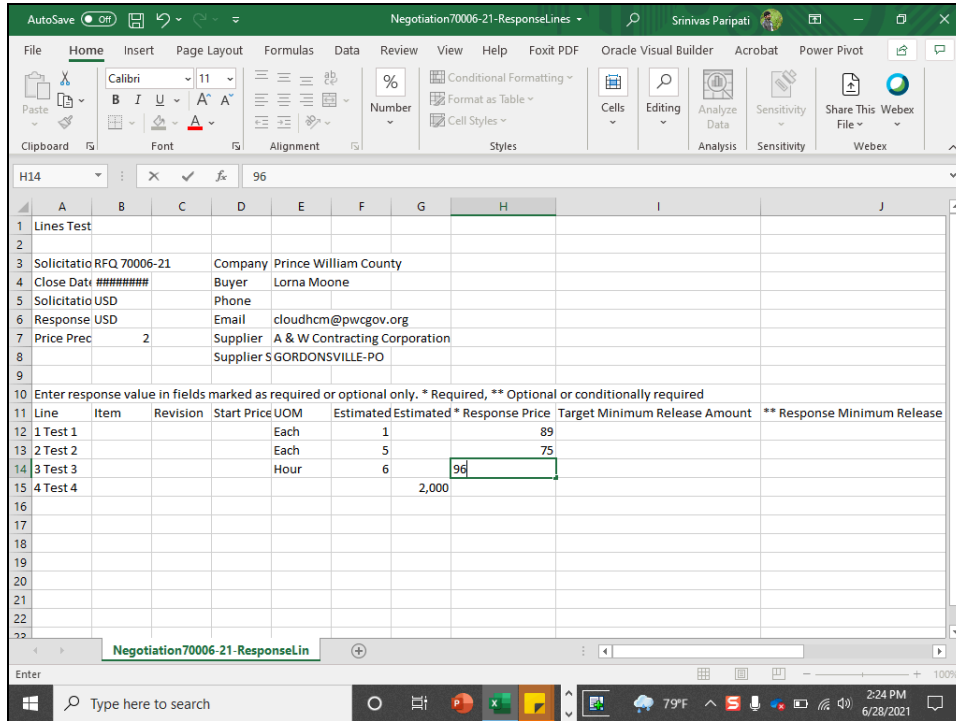




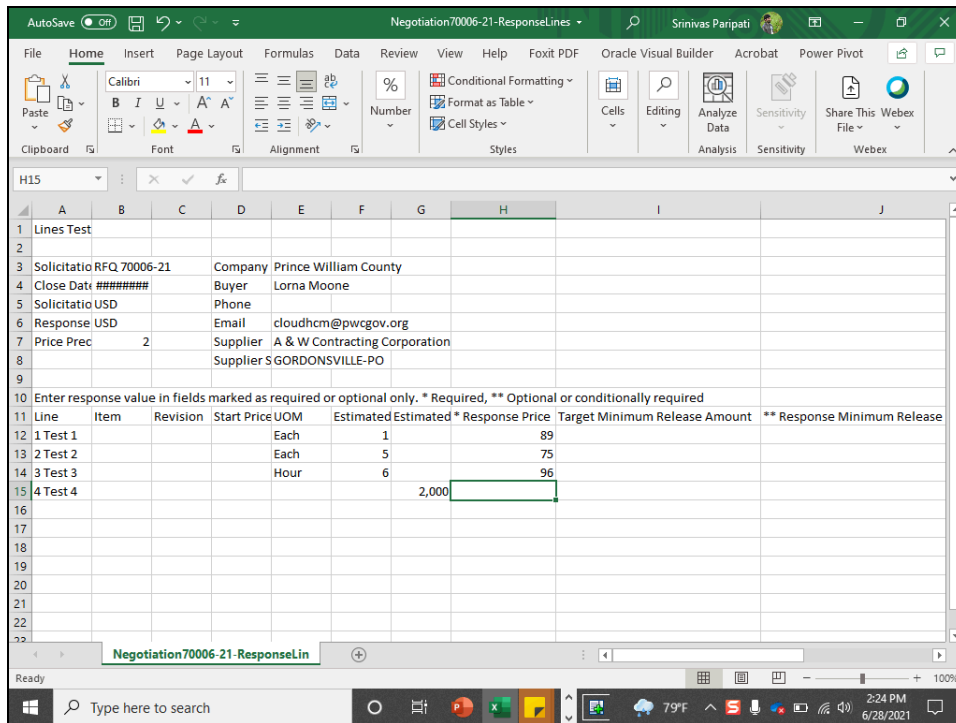
Step	Action
24.	Click the next cell



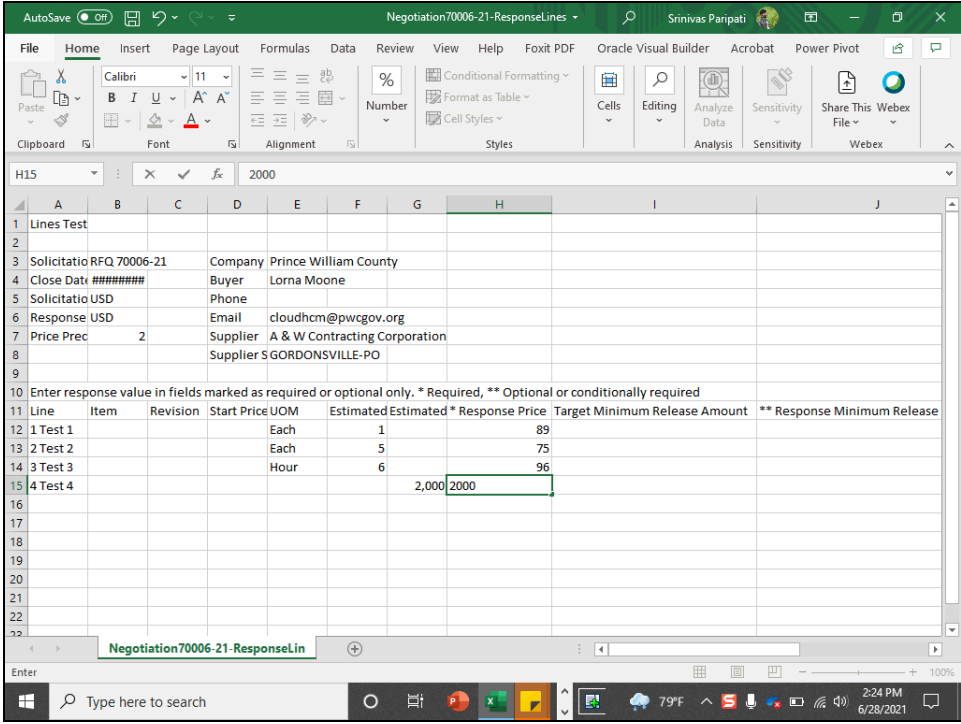
Step	Action
25.	Enter the desired information into the field. e.g. type "96".




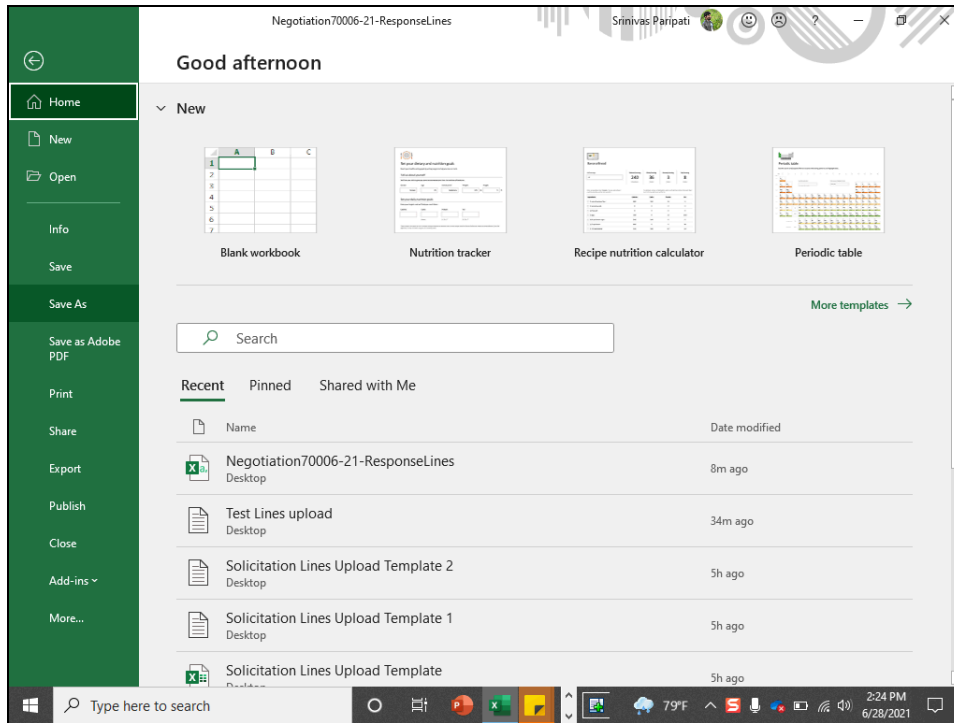
Step	Action
26.	Click the next cell.

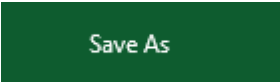


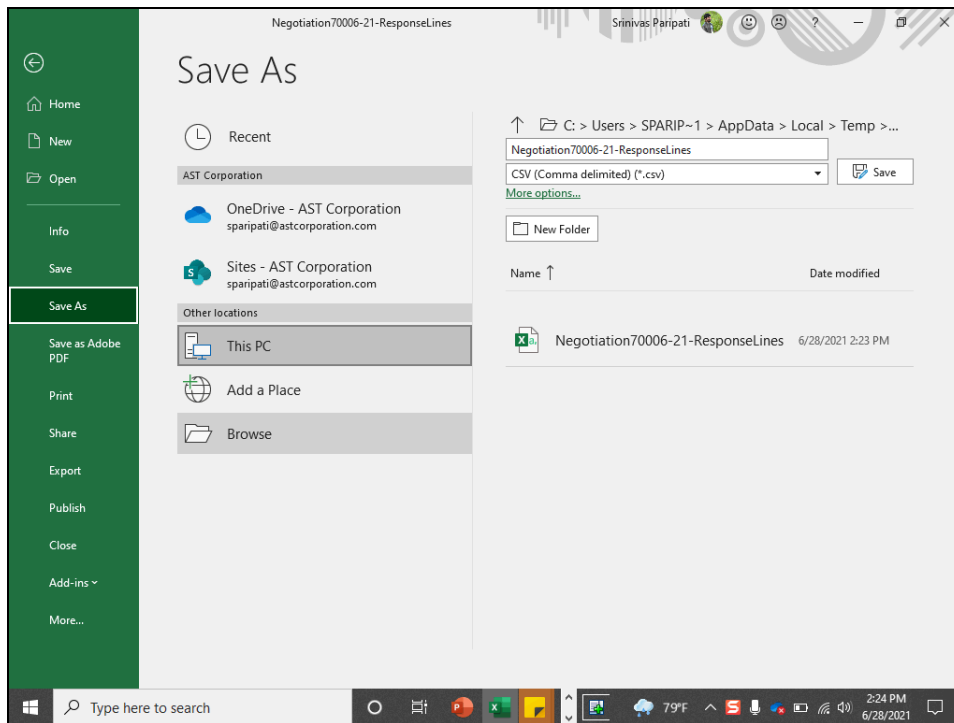
Step	Action
27.	Ex: Enter the desired information into the field.  e.g. type "2000".




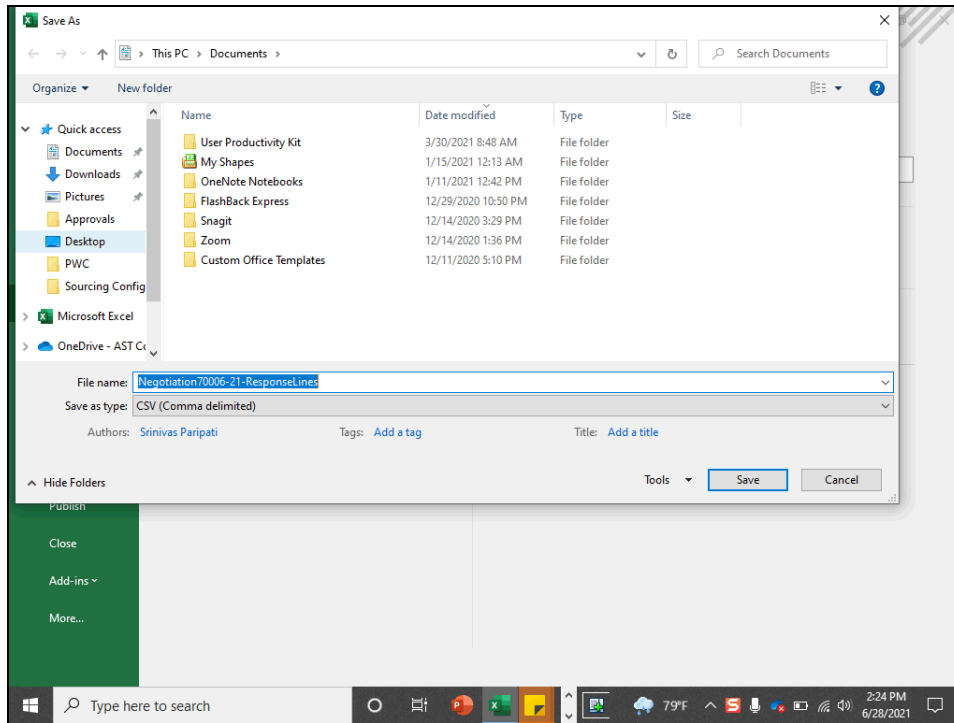
Step	Action
28.	Click the <b>File Tab</b> button.  

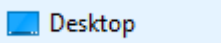


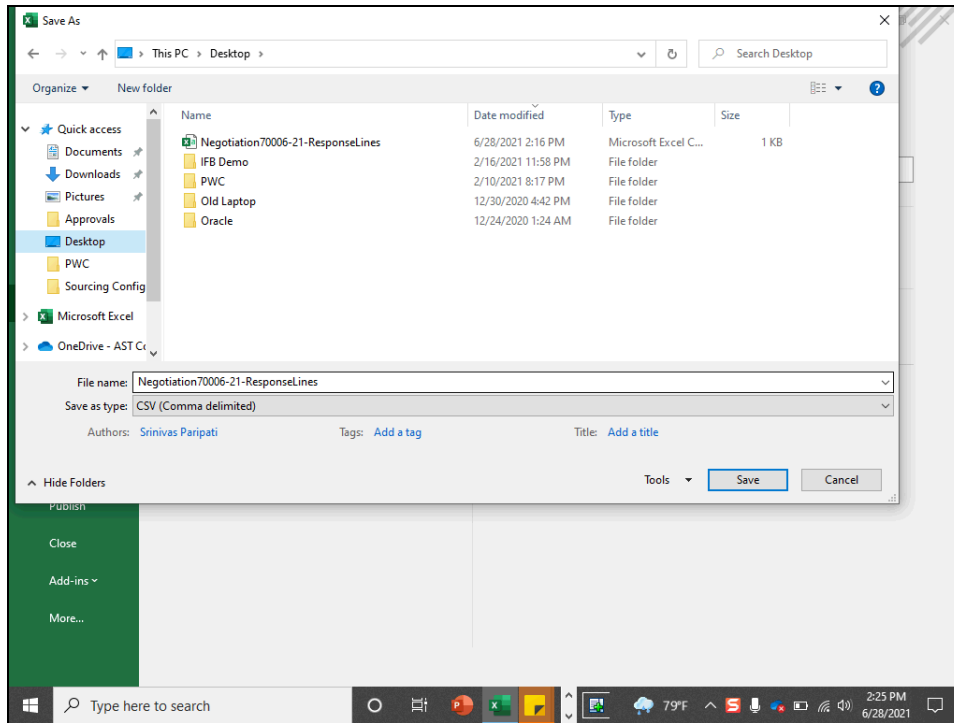
Step	Action
29.	Click the <b>Save As</b> list option. 



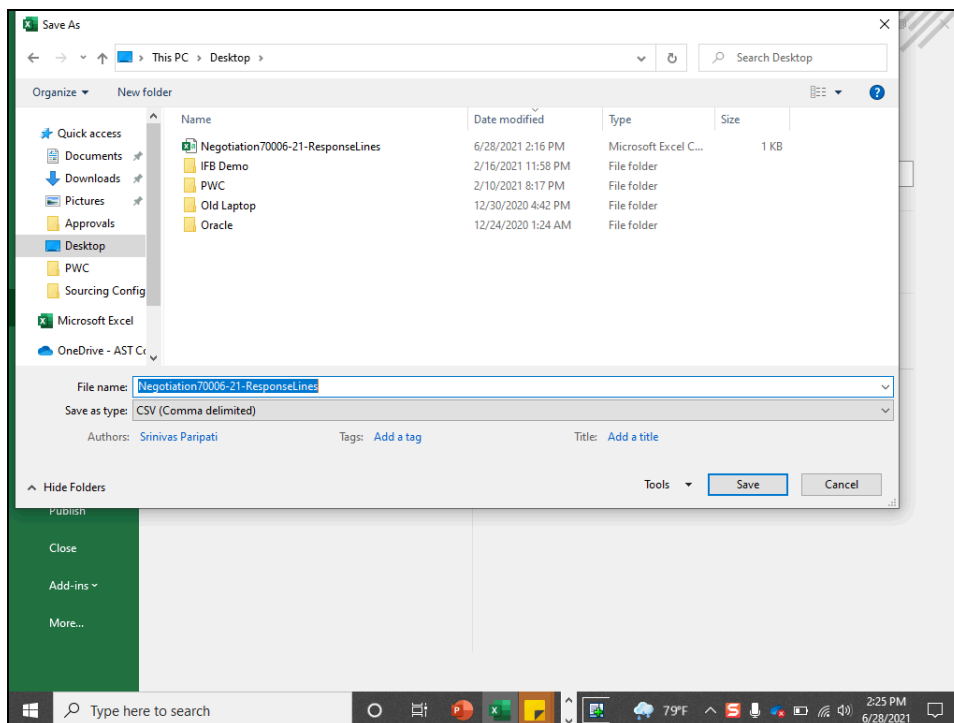
Step	Action
30.	Click the <b>Browse</b> button. 



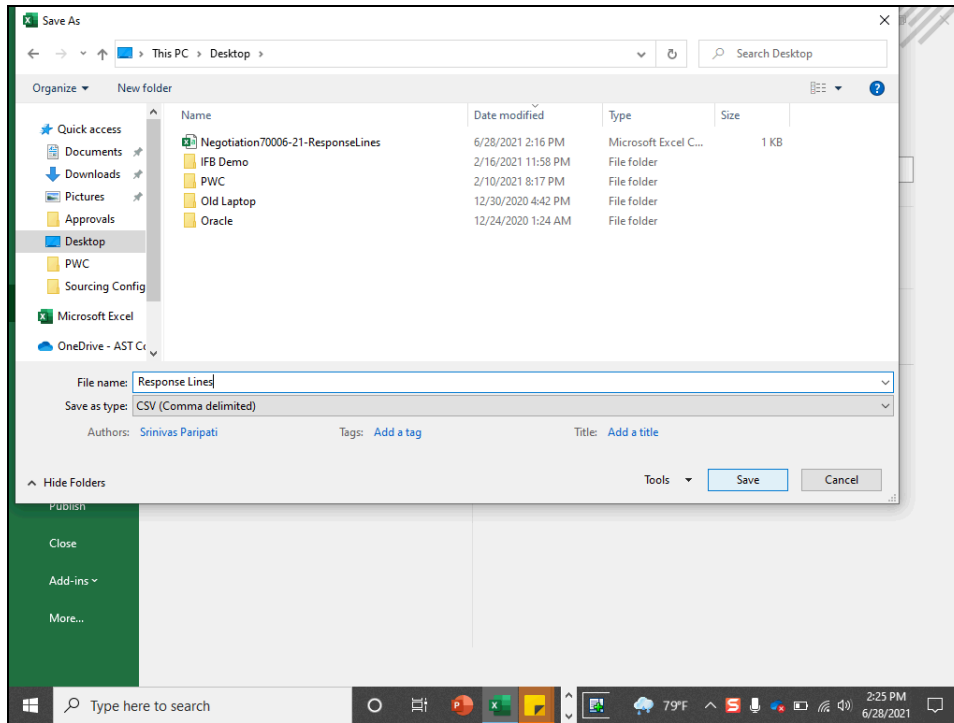
Step	Action
31.	Select any location to save the file  Ex: Click the <b>Desktop</b> 

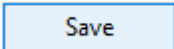


Step	Action
32.	Click in the <b>File name</b> field and name the file.



Step	Action
33.	Enter the desired information into the <b>File name:</b> field. e.g. type " <b>Response Lines</b> ".



Step	Action
34.	Click the <b>Save</b> button.  <b>Note:</b> Make sure the <b>Save as type</b> is CSV (Comma delimited).  



The screenshot shows the PWC Mobius application interface. At the top, there is a navigation bar with the PWC Mobius logo, a home icon, a flag icon, a notification icon with '25', and a user profile icon 'AW'. Below the navigation bar, there are three numbered steps (1, 2, 3) and the text 'Overview Lines Review'. The main heading is 'Create Response (Quote 5022): Lin'. Below this heading, there are several buttons: 'Messages', 'Respond by Spreadsheet' (with a dropdown arrow), 'Actions' (with a dropdown arrow), 'Back', 'Next', 'Save' (with a dropdown arrow), 'Submit', and 'Cancel'. The currency is set to 'US Dollar'. There is a 'Time Remaining' of '1 Day 23 Hours' and a 'Close Date' of '6/30/21 2:09 PM'. The last saved time is '6/28/21 2:23 PM' in 'Time Zone Eastern Standard Time'. Below this information, there is a table with columns: 'Line', 'Description', 'Required Details', 'Category Name', 'Start Price', 'Response Price', 'Estimated Quantity', 'UOM', and 'Line Amount'. The table contains four rows of test data. Below the table, there is a 'Grand Totals' section showing 'Response Amount 0.00'. There are also some utility icons like 'Freeze', 'Detach', and 'Wrap' above the table.

Line	Description	Required Details	Category Name	Start Price	Response Price	Estimated Quantity	UOM	Line Amount
1	Test 1		000.0000_Default		<input type="text"/>	1	Each	
2	Test 2		000.0000_Default		<input type="text"/>	5	Each	
3	Test 3		000.0000_Default		<input type="text"/>	6	Hour	
4	Test 4		000.0000_Default		<input type="text"/>			

Columns Hidden 7

Grand Totals  
All response lines are included.  
Response Amount 0.00

Step	Action
35.	Go back to the application, and click the <b>Respond by Spreadsheet</b> drop-down arrow.

The screenshot shows the 'Create Response' interface for Quote 5022. The 'Respond by Spreadsheet' dropdown menu is open, showing 'Export' and 'Import' options. The 'Import' option is highlighted. The table below shows four test lines with their respective descriptions, category names, and UOMs.

Line	Description	Required Details	Category Name	Start Price	Response Price	Estimated Quantity	UOM	Line Amount
1	Test 1		000.0000_Default			1	Each	
2	Test 2		000.0000_Default			5	Each	
3	Test 3		000.0000_Default			6	Hour	
4	Test 4		000.0000_Default					

Grand Totals  
All response lines are included.  
Response Amount 0.00

Step	Action
36.	Click on the <b>Import</b> field.

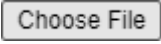
Import

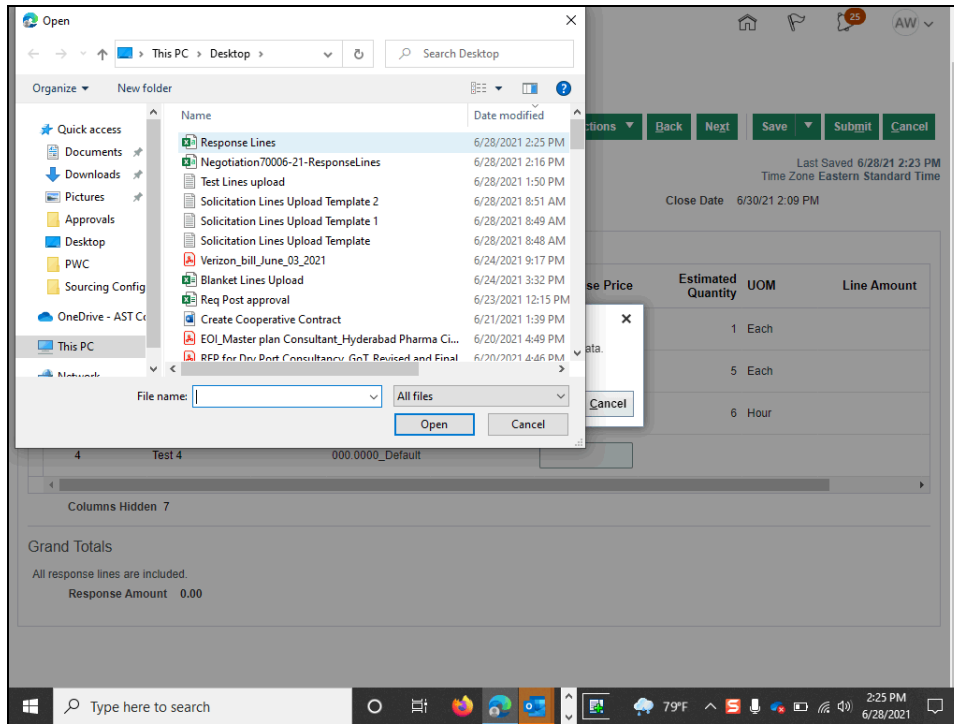
The screenshot shows the same 'Create Response' interface as above, but with an 'Import Response' dialog box open. The dialog box contains the following text:

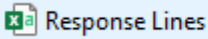
Import Response

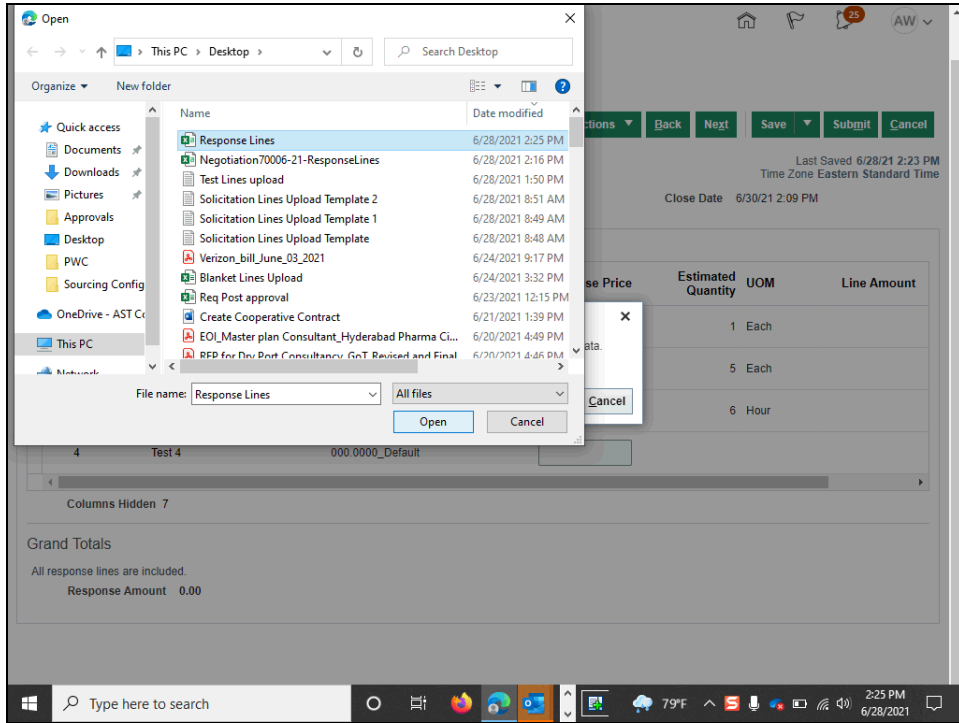
Importing data will overwrite any existing online data.

\* File Name  No file chosen

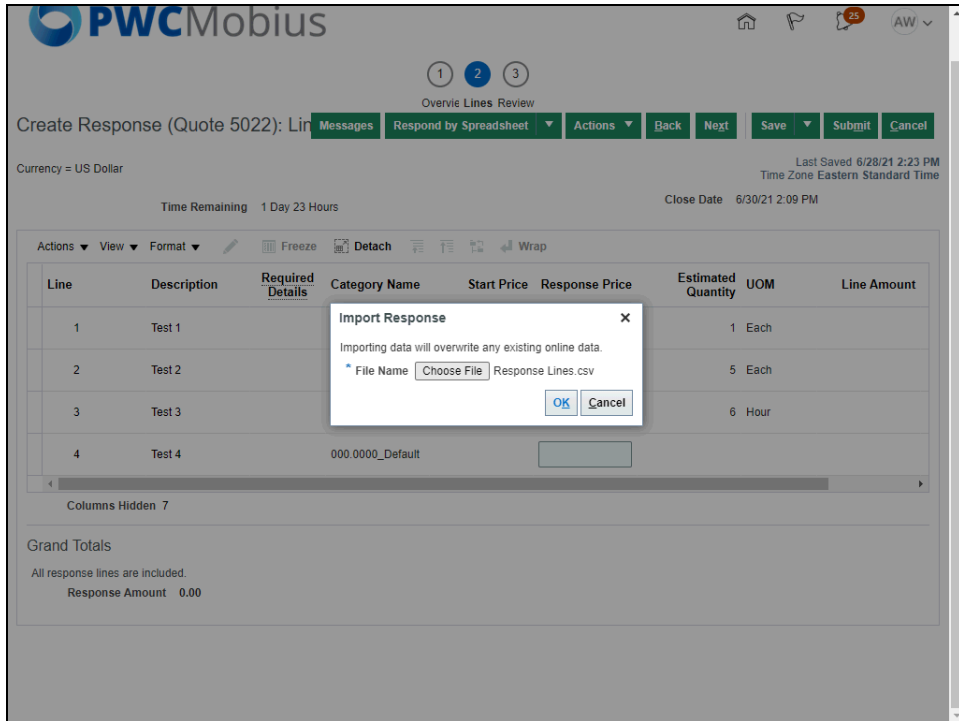
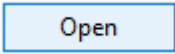
Step	Action
37.	Click the <b>Choose File</b> button. 




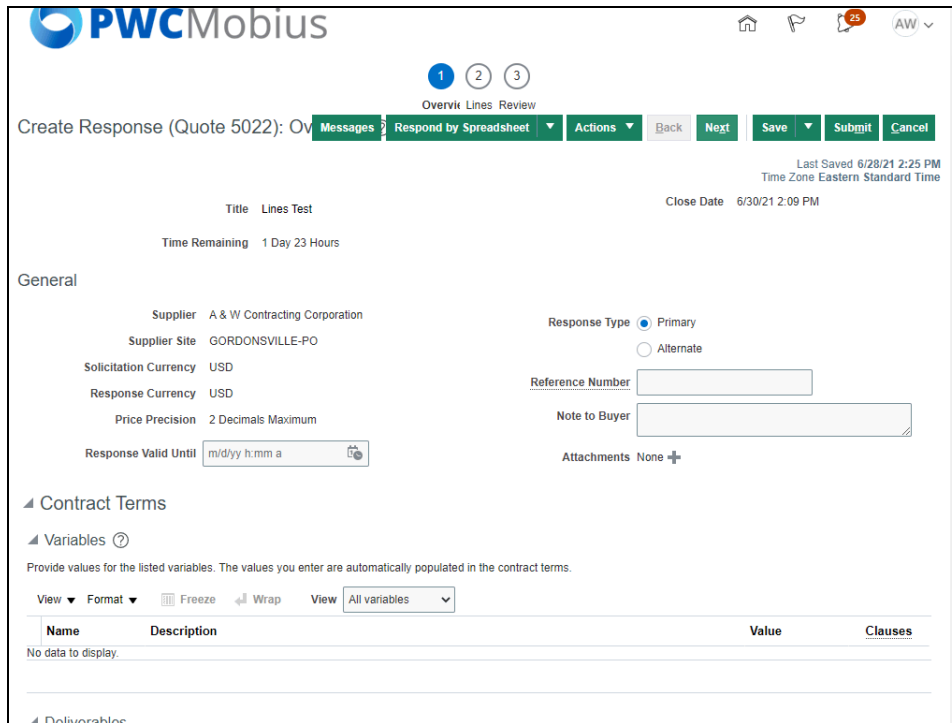
Step	Action
38.	Choose the file you saved 



Step	Action
39.	Click the <b>Open</b> button.



Step	Action
40.	Click the <b>Ok</b> button. 



**PWCMobius**

1 2 3  
Overview Lines Review

Create Response (Quote 5022): Overview **Messages** **Respond by Spreadsheet** **Actions** **Back** **Next** **Save** **Submit** **Cancel**

Last Saved 6/28/21 2:25 PM  
Time Zone Eastern Standard Time

Title Lines Test  
Close Date 6/30/21 2:09 PM

Time Remaining 1 Day 23 Hours

**General**

Supplier A & W Contracting Corporation  
Supplier Site GORDONSVILLE-PO  
Solicitation Currency USD  
Response Currency USD  
Price Precision 2 Decimals Maximum  
Response Valid Until m/d/yy h:mm a

Response Type  Primary  
 Alternate

Reference Number   
Note to Buyer

Attachments None +


Contract Terms

Variables ⓘ  
Provide values for the listed variables. The values you enter are automatically populated in the contract terms.

View Format Freeze Wrap View All variables

Name	Description	Value	Clauses
No data to display.			

Deliverables

Step	Action
41.	Click in the <b>Next</b> button. 

1 2 3  
Overview Lines Review

Create Response (Quote 5022): Lin Messages Respond by Spreadsheet Actions Back Next Save Submit Cancel

Currency = US Dollar Last Saved 6/28/21 2:25 PM  
Time Zone Eastern Standard Time


Time Remaining 1 Day 23 Hours Close Date 6/30/21 2:09 PM

Line	Description	Required Details	Category Name	Start Price	Response Price	Estimated Quantity	UOM	Line Amount
1	Test 1		000.0000_Default		89.00	1	Each	89.00
2	Test 2		000.0000_Default		75.00	5	Each	375.00
3	Test 3		000.0000_Default		96.00	6	Hour	576.00
4	Test 4		000.0000_Default		2,000.00			2,000.00

Columns Hidden 7

Grand Totals  
All response lines are included.  
Response Amount 3,040.00

https://epvd-dev1.fa.us2.oraclecloud.com/fscmUI/faces/FuseWelcome?\_adf.ctrl-state=qqkzihxt\_5#

Step	Action
42.	<p>Verify that the responses are uploaded.</p> <p>Click the <b>Next</b> button</p> 

**PWCMobius**

Review Response: Quote 5022

Currency = US Dollar

Title Lines Test

Time Remaining 1 Day 23 Hours

Close Date 6/30/21 2:09 PM

Overview **Lines**

**General**

Supplier A & W Contracting Corporation Response Type Primary

Supplier Site GORDONSVILLE-PO Reference Number

Solicitation Currency USD Note to Buyer

Response Currency USD

Price Precision 2.Digits Maximum Attachments None

Response Valid Until

Contract Terms

Variables

Provide values for the listed variables. The values you enter are automatically populated in the contract terms.

View Format Freeze Wrap View All variables

Name	Description	Value	Cluses
No data to display.			

Step	Action
43.	Click on the <b>Lines</b> link to review. <a href="#">Lines</a>

**PWCMobius**

Review Response: Quote 5022

Currency = US Dollar

Title Lines Test

Time Remaining 1 Day 23 Hours

Close Date 6/30/21 2:09 PM

Overview **Lines**

View Format Freeze Detach Wrap


Line	Description	Details	Category Name	Response Price	UOM Name	Line Amount	Estimated Total Amount	Response Minimum Release Amount
1	Test 1		000.0000_Default	89.00	Each	89.00		
2	Test 2		000.0000_Default	75.00	Each	375.00		
3	Test 3		000.0000_Default	96.00	Hour	576.00		
4	Test 4		000.0000_Default	2,000.00		2,000.00	2,000.00	

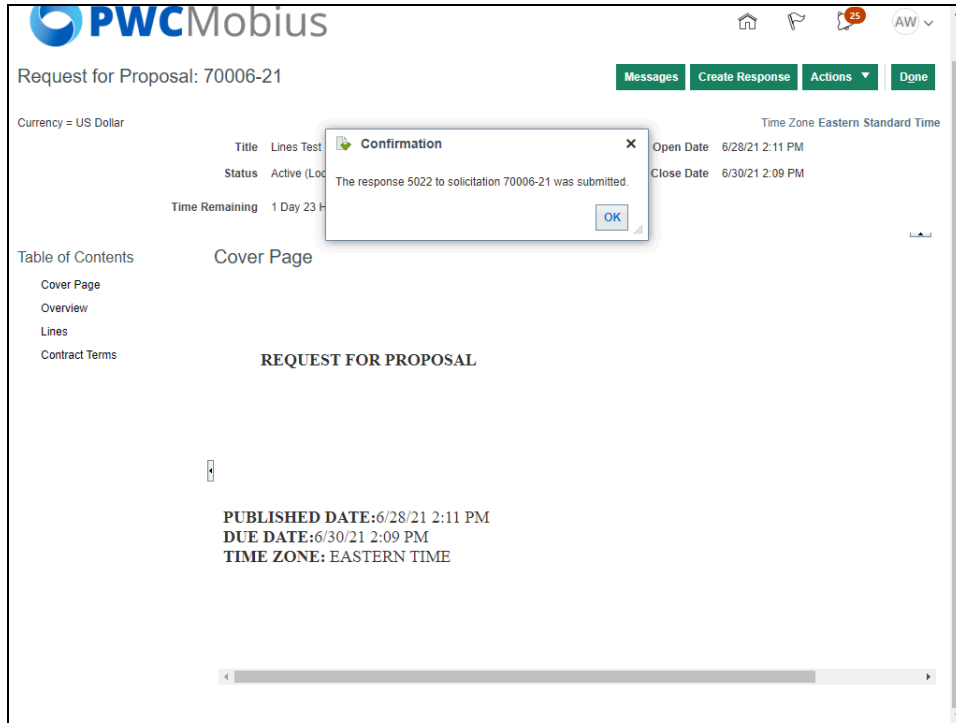
Columns Hidden 8


Grand Totals

All response lines are included.

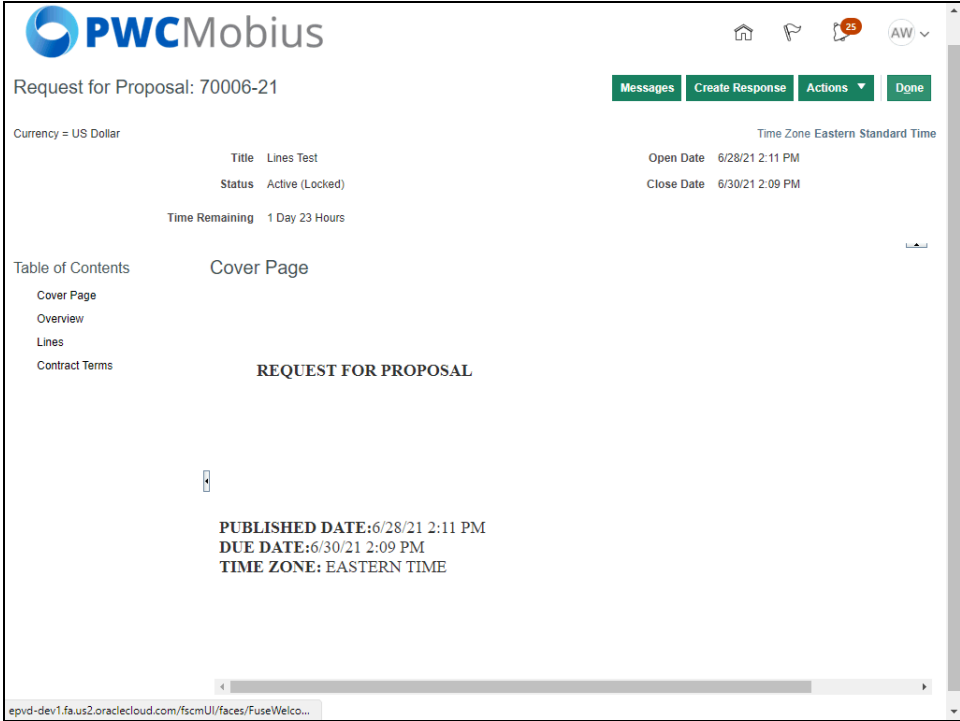
Response Amount 3,040.00


Step	Action
44.	Click the <b>Submit</b> button. 

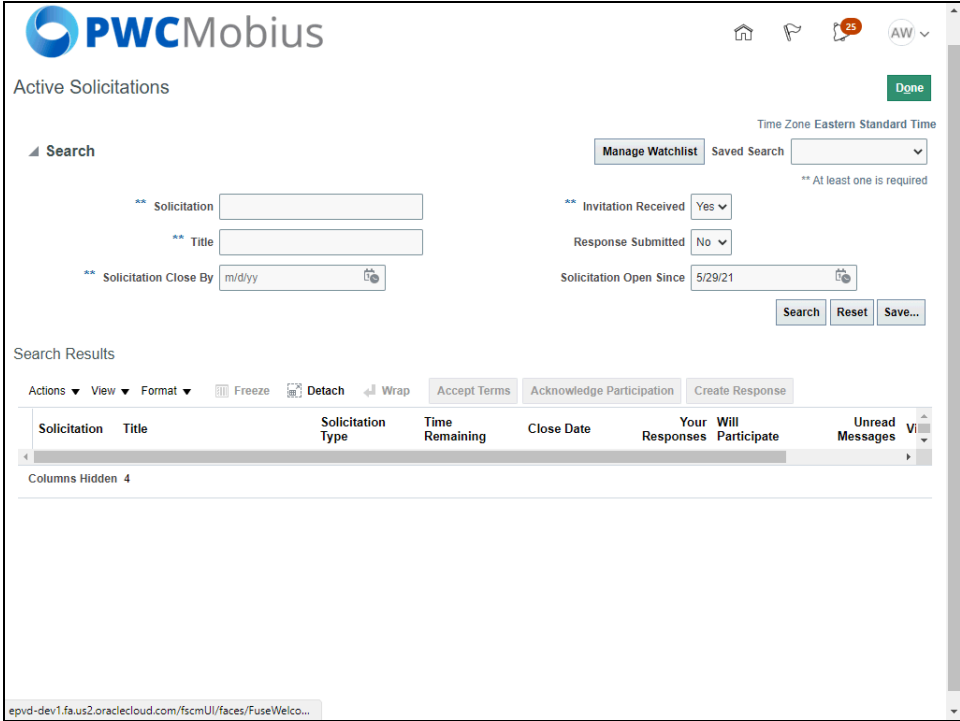



Step	Action
45.	Click the <b>OK</b> button. 

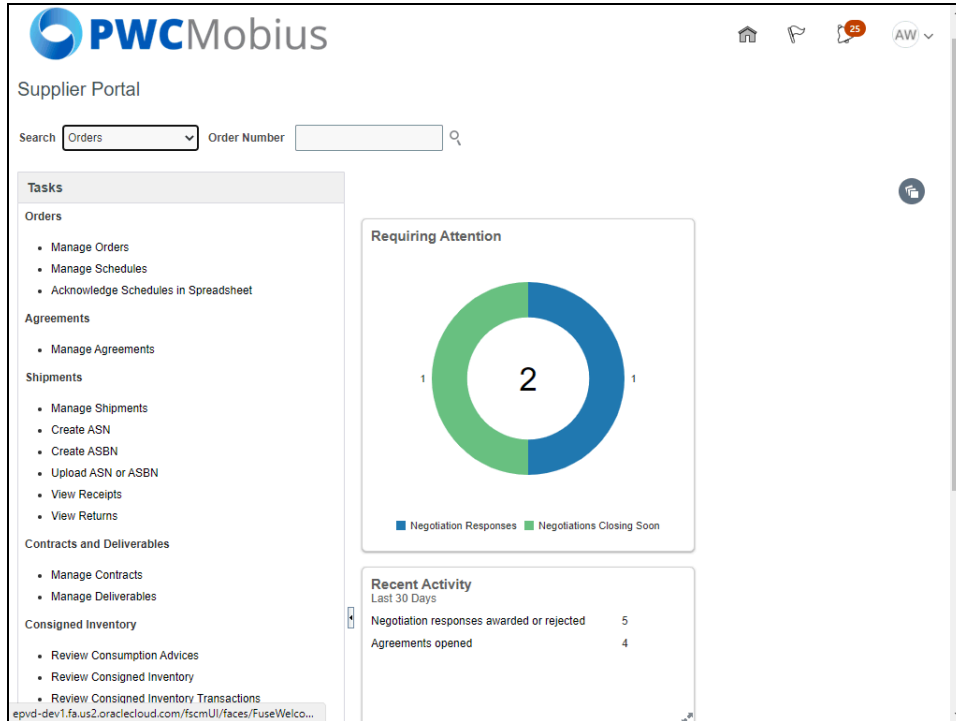





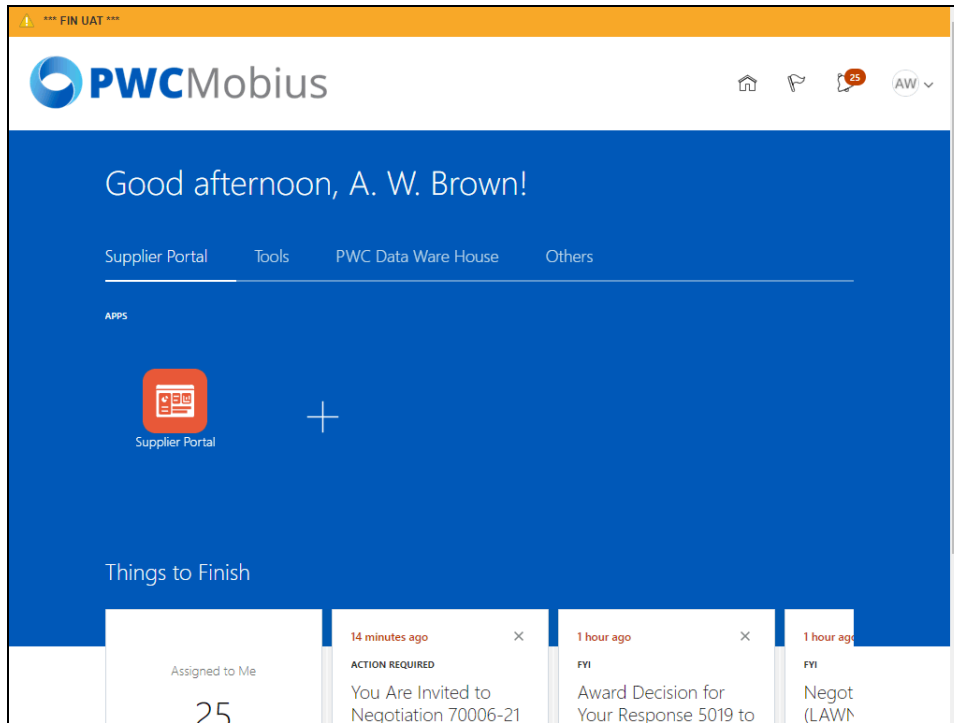
Step	Action
46.	Click the <b>Done</b> button. 



Step	Action
47.	Click the <b>Done</b> button. 



Step	Action
48.	Click the <b>Home</b> icon to go back to homepage. 



Step	Action
49.	<b>End of Procedure.</b>